

Rakhine CCCM Cluster Coordination Meeting

Date: Wednesday 28 May, 2014

Time: 16:00 – 18:10

Venue: UNHCR's Office, Sittwe

Participants:

LWF, DRC, OCHA, NRC, Save the Children, Relief International & UNHCR Protection/Shelter/Program/CCCM

Language: English

Agenda item	Discussion	Action/Actor	Due date
1. Presentations	Presentations of all participants. NRC's Country Director participated for the first time.		
2. Updates from CCCM Cluster lead/Actionpoints from last meetings	<p><u>Update from CCCM Cluster:</u></p> <ul style="list-style-type: none"> Input for CCCM Strategies from cluster members? CCCM Strategy is about to be revised and will be re-sent to cluster members for input. Reminder: Donor signs were distributed in March to be put on Notice boards in camps. Those who have not put the signs at the Notice boards are asked to do this Asap. TORs for CCCM Focal Points? CCCM Cluster lead suggests that there will not be developed formal TORs for Focal Points in camps, as these don't receive any funding for the work they do on voluntary basis for the cluster. There were no objection to this. Filling gap in provision of cooking fuel: FAO will now coordinate the initiative. ICRC will distribute fuel sticks (rice husk) in three camps in Pauktaw in June. Thanks to those agencies that sent inputs for a table distributed early May on Roles and Responsibilities of 	<ul style="list-style-type: none"> - Inputs to be sent CCCM/UNHCR within Friday 30th May. - CMAs will put remaining donor signs on Notice Boards this week. - Difference btw CMA and FP will continue to be diffused in texts, documents, etc. but no 	

	<p>Camp Administration (Authorities/Government) in camps. This is part of an exercise to identify challenges and gaps, and will be developed further in relation to upcoming workshop.</p> <ul style="list-style-type: none"> DRC wished a joint cluster approach the first week of May focusing solely on: maintenance, assessments and service monitoring. This was not discussed further but other agencies were already implementing other activities and the situation changed quickly every day. There was apparently no need to have a joint (reduced) approach during this period. CCCM Cluster meeting the 14th May was held at the DC's office in Sittwe, see minutes shared the 27th May. CM Agencies have collected and shared mortality data for the month of April. This has been shared with WHO and will continue for the coming months. CCCM partners are requested to send feedback to M&E specialist and to contact DC for missions if wished, see minutes from 14th May. A 2 days' workshop is planned for 10th and 11th June. The first day the DC will present his view on the role of the government in camps, and all clusters will present their strategies, as requested by the DC. The second day the CCCM partners will follow up and discuss challenges and way forward in relation to outcome of first day. CCCM need translators. CRM (Complaint and Response Mechanisms) – status quo from CM Agencies? <u>LWF</u>: has trained CMCs, will train women next week. Has discussed where to place complaints-boxes in the camps. Has translated CRM guidelines into Myanmar. The referral pathway is already functioning, informally. <u>DRC</u>: The CRM/referral pathway has unofficially worked for 7-8 months. Last month the DRC field-staff was trained, and there will also be a ToT. DRC has developed a simplified version of the CRM. <u>Both agencies</u> are doing information campaigns in the camps. Trainings will later be held for service providers. <u>UNFPA</u> requests information about the CRM from the two agencies. Camp profiles: The issue of camp profiles was raised, with CCCM coordinator sharing a draft template of the information required. This led to discussion on the type of document needed – a static profile, for new staff or mission members providing basic information about the camp versus a more detailed monitoring document. While both have their place, it was agreed in the meeting that the document under discussion would be the static type. DRC and LWF informed the cluster that they already have such documents, or are in the process of preparing them, for the camps they manage. CCCM cluster coordinator advised that 	<p>formal TORs for FP will be developed*</p> <p>Collection of mortality data for WHO by CM Agencies will continue.</p> <p>Agencies with good translators (Myanmar – English) are requested to contact CCCM.</p> <p>LWF and DRC to share information about the CRM with UNFPA.</p> <p>LWF and DRC to share their profiles with the cluster.</p>	<p></p> <p>One a monthly basis, by the 15th each month.</p> <p>Asap</p> <p>Asap</p> <p>When available.</p>
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	profiles for non-managed camps and other locations would be prepared in due course, but not until profiles had been made available for the priority camps that are under management agencies.		
3. Operational Updates	<p><u>DRC (Camp Management Agency in 6 camps in Sittwe Rural):</u></p> <ul style="list-style-type: none"> • The QUIP (quick impact project) on rehabilitation and solar panel in OTG and DP is finalised this week. • Community services: stepped up in all camps in relation to football and Cane-ball for men, cooking and ‘tug of war’ for women and library for elders. • Kitchens are rehabilitated for use by caretakers and for storage. • Monitoring of services: DRC is currently engaged in improving the monitoring of services and is in direct communication with other sectors. • Shelter maintenance: is on-going now before the rainy season. • Key concern: Health. DRC has contacted the sector without response and the CCCM Cluster lead will do the same. <p><u>LWF (Camp Management Agency in 4 camps in Sittwe Rural):</u></p> <ul style="list-style-type: none"> • QUIPS: 2 projects (school rehabilitations) will be handed over to the community next week. • Community services: LWF is currently doing sports and recreational activities for children and youths. • Shelter maintenance: 150 shelters are identified and roofing will be prioritized before the rainy season. Contracts are negotiated through camp committees. • Health situation is bad in the camps. Health actors are supposed to pas 3 times a week but are not observed in the camps, and questions to the MHA are not answered. • Absence on health partners puts pressure on WASH; who needs to be present every day to prevent diseases caused by bad sanitary conditions. • The government (Ministry of Industry) distributed NFI in some camps the 27th May. • Coordination meetings will take place in all LWF camps this week. • LWF has shared information about weater situation in camps. • LWF is currently preparing for starting up CM activities in another three camps (Set Yone Su 1,3 and Thae Chaung), and they are currently recruiting incentive workers. • Some IDPs report problems with bed bugs. This is reported to the WASH actors. • The government has asked for shelter maintenance lists. <p><u>Relief International (RI) Focal Point for CCCM in 2 camps in Myebon):</u></p>		

	<ul style="list-style-type: none"> • WASH: RI has finished pre-rainy season trainings. • Health: regular visits by health actors 3-4 times per week. • Discussion on whether to engage as CM Agency is put on hold. <p><u>SAVE the CHILDREN: Focal Point for CCCM in 2 camps in Pauktaw</u></p> <ul style="list-style-type: none"> • Food distribution this week • Difficulties with health services: only one health centre. • Communication: the road will be difficult to use during rainy season. 		
4. NFI Cluster	<p><u>NFI Cluster meeting was held on 15th May.</u></p> <p>UNHCR is undertaking NFI distribution in several camps that missed out on earlier distribution in later 2013 / early 2014. Beneficiary lists for camps were required for these – however, it had been difficult to get lists from some agencies.</p> <ul style="list-style-type: none"> • It was then explained that some agencies lost their datasets in the attacks at the end of March and had to recreate them from a range of other sources. This led to the delay in having the information available. <p>Other organisations, not cluster members, were reported to have been distributing NFIs in camps in Sittwe in the previous weeks; Olama, a Yangon-based Islamic organisation had been one, and the Union Ministry of Industry (through the State Mechanical Engineer) distributed some in KDK 1.</p>	Partners were requested to inform NFI coordinator of such problems in a timely manner to enable good planning. Also to provide the lists when available. Where possible names of other agencies distributing NFIs to be provided to the cluster for follow-up.	

5. Cross cutting issues			
6. Any other business	<p><u>Save the Children:</u> Asks for clarifications in relation to the two CMCs in Maw Ti Nyar IDP-camp in Sittwe Rural where Save is Focal Point: One CMC is formally assigned by the Township Administrator, while the other is assigned by the TA but not formally. There are two groups in this camp and the informally assigned CMC don't want to join with the formally assigned one. DRC has dealt with a similar issue and suggested to SCI to contact their CCCM Field staff for more information and clarification. Contacts have been shared.</p>	Save to contact DRC CCCM Field staff.	
7 Date/Place/Time for next meeting	Next CCCM Cluster meeting will be replaced by CCCM workshop 10th and 11 th June.		

While a **CM Agency** do extensive work in relation to data collection and data management in camps, coordination and monitoring of services and identification of gaps, community mobilisation and trainings in addition to ensuring maintenance of infrastructure, a **Focal Point** provides, on a voluntary basis, a minimum of communication on needs and gaps in camps to the CCCM Cluster.